



Asian Development Bank



State Ministry of National Development Planning  
Directorate of Water Resources and Irrigation  
(BAPPENAS)

TA 7189-INO

Package A: Roadmap Institutional Strengthening

# Institutional Strengthening for Integrated Water Resources Management In the 6 Ci's River Basin Territory *(Package A)*



**1<sup>st</sup> Quarterly Report**

**(October - December 2009)**

Submitted by



in association with :



## Table of Content

A. Introduction	2
B. Contract Negotiation	2
C. Office Equipment	4
D. ADB Review Mission	4
E. Project Identification	5
F. Draft of the First Inception Report	6
G. Coordination	6
H. Data Collection	7
I. Project Implementation Issues	8
J. Next Program	8
K. Expenditure	8

Institutional Strengthening for Integrated Water Resources Management  
in the 6 Ci's River Basin Territory

**Roadmap Institutional Strengthening**

(Phase A / TA 7189-INO)

**First Quarterly Report**

*(October - December 2009)*

**A. Introduction**

1. The Consultants started to work on 1 October 2009 with the mobilisation of the Team Leader. The Institutional Expert, due to medical reasons, join the project in later of December 2009. The Capacity Development Expert will start to works in the 1 January 2010. So the Team leader so far alone in the office assist by Office Manager and Financial Logistic.
2. The office space for the Cosultants in the BAPPENAS premises is not yet available. The Consultant Team is for the time being holding office in the PPA Consultants premises. Office space at BAPPENAS premises would preferebly be shared with RCMU Secretariat and the RCMU Roadmap Management Consultants.
3. The Consultants will concentrate on preparing the second draft of Inception Report since the first draft got responds from ADB for too brief to fully explain the Consultants intended work plan and how the Consultants will address the objectives, activities, diliverables required by the Term of Reference. The Consultantns agrees. The first draft of Ineption Report is prepared and submitted to ADB on 26 October 2009 prior the attendance of ADB inception Mission to Indonesia

**B. Contract Negotiation**

4. On 14-15 September 2009, PPA Consultants was invited to attend the Contract Negotiation took place in Manila of ADB Office. There are three parties follows the negotiation that are ADB Team, PPA Consultants Team include the proposed Team Leader and BAPPENAS Team they follow the negosiasi by Vidio in Jakarta IRM. BAPPENAS mentioned that the TOR seem to be too ambitious and need to be adjusted. They mentioned that the Consultants may not be posible to achieves some outputs stated in the Term of Reference
5. Some change and clarification has been made on the output of the original TOR. Besides, the Consultants should studies the Roadmap planning, programming and implementation mechanism in Citarum River Basin. Besides, Capacity Development Action Plan, on develop an inventory of capacity building initiatives in IWRM in Citarum River Basin access whether funding allocations to IWRM capacity development is adequate in Citarum River Basin and then those should be disseminated to the 6 Ci's River Basin Territory or other River Basin. The result of the Negotiation is presented in Table No. 01.

Table No. 01: Result of Contract Negotiation

<b>Nr</b>	<b>Expected Schedule</b>	<b>Original TOR Expected Outputs</b>	<b>Contract Negotiations Expected Activities / Outputs</b>
<b>i</b>	Month 4	Stakeholder database updates and capacity building initiatives.	<i>Develop an inventory of capacity building initiatives in IWRM in the CRB assess whether funding allocations to IWRM capacity development is adequate in Citarum River Basin.</i>
<b>ii</b>	Month 6	Assist in the preparation of the Capacity Development Action Plans for RCMU and regional BAPPEDA.	Assist in the preparation of the Capacity Development Action Plan for RCMU and Regional BAPPEDA in Citarum River Basin.
<b>iii</b>	Month 8	Support to the water Resources Council (covering Citarum and Eastern Basins), river basin management office and support unit(s).	<i>Assist BAPPENAS in planning coordination and programming for capacity development assessment and skills development to support the functionality of the River Basin Water Resources Council (covering Citarum and 6 Ci's Basins).</i>
<b>iv</b>	Continuous	Implement the Capacity Development Action Plans for RCMU and regional BAPPEDA.	Assist in implementing the Capacity Development Action Plan for RCMU and regional BAPPEDA in Citarum River Basin.
<b>v</b>	Continuous	Institutional strengthening strategy for RCMU in IWRM planning and programming and Regional BAPPEDA.	<b>Unchanged</b>
<b>vi</b>	Month 10	Improved National and Regional IWRM planning and programming.	<b>Unchanged</b>
<b>vii</b>	Continuous	Improved mechanisms funding and more effective fiscal planning for IWRM in river basins in Indonesia.	<i>Support to BAPPENAS in building capacity in improved funding planning and management and more effective fiscal planning for IWRM in Citarum River Basin.</i>
<b>viii</b>	Continuous	Improved RCMU staff skills.	<b>Unchanged</b>
<b>ix</b>	Continuous	Provision of workshops, seminars conferences.	<b>Unchanged</b>
<b>x</b>	Yearly	Community and CSOs best program awards.	<b>Unchanged</b>

## C. Office Equipment

6. A list of office supplies and equipments has been purchased upon the agreement of ADB, Manila on November 2009 and the Consultants can perform the works following to the work program mentioned in the Contract. Table No.02 shows those office supply and equipment expenditures

Table No. 02 : List of equipment to be purchased

No	Description	Unit	Qty	Unit Cost US\$	Total Cost US\$	Remark
1	ACER Aspire Timeline 4810T-354G32MN (Note Book)	Pcs	1	789	789	For Team Leader
2	Desktop Acer M 1800	Pcs	2	499	998	For Supporting Staffs
3	MS Office 2007 (original)	Box	3	510	1,530	1(one) for notebook 2(two) for Desktop
4	Window XP Home (original)	Box	2	90	180	For Desktop only
5	LCD Projector Toshiba TDP-XP1	Pcs	1	625	625	Presentation equipment
6	Printer Canan Pixma MP 486 for print/scan/copy	Pcs	1	135	135	Printing Coloured/scan/copy for limited documents
7	Printer HP Laser-Jet P 1005	Pcs	1	120	120	Day to day printing
8	Fixed Line Installation for Phone&Fax including fax/telp machine.	Lump	1	270	270	For communication
9	Internet Connection Instalation include cable modem	Lump	1	100	100	For communication
10	Wireless Gateway Ruoter Linksys WAG54G2	Pcs	1	74	74	Support internets conection
11	WIFI Card for Computer Desktop	Pcs	2	35	70	Support internets conection
<b>TOTAL</b>					<b>4,891</b>	

## D. ADB Review Mission

7. Review Mission of ADB comes from Manila to Indonesia on 4 November 2009 and they follows the program in Bandung and Jakarta until 13 November 2009.

The Mission comprice :

- Mr. Ki Hee Ryu, Head, Project Administration Unit, SEAE (Mission Leader);
- Mr. Christopher Morris, Head, NGO and Civil Society Center;
- Mr. Peter Smidt, Lead Professional (Water Resources);
- Mr. Nasimul Islam, Water Resources Management Specialist;
- Mr. Je-Heun Yun, Water Mangement Specialist;
- Ms. Cynthia Razon, Associate Project Analyst, and
- Ms. Pantya P. Wardani, Senior Project Officer.

8. They program in Jakarta from 4 November 2009 up to 6 November 2009 are as follows:
  - TA 7016-INO : Coordination meeting DGWR-BAPPENAS-ADB, with the proposed agenda is the status and progress of TA 7016-INO
  - DGWR : Courtesy Call DGWR
  - Dutch Embassy : Co Financing TA 7189-INO, status and progress of the TA 7189-INO
  - BAPPENAS : Courtesy Call to Deputy Infrastructure BAPPENAS.
  
9. Program in Bandung from 9 November 2009 up to 11 November 2009 are as follows:
  - BPLHD : ICWRMIP Sub-component 4.1 Progress meeting and CCAM, Status and progress of the component arrangement for CCAM. Propose : Water quality improvement related investments PES/CSO/CSR.
  - PWRS West Java : ICWRMIP PFR 2 Coordination meeting. Propose : Bandung watsource and JWG.
  - BBWSC : TA 7016-INO, coordination meeting for BBWSC. Propose : Capacity Building in the BBWSC.
  - BBWSC : ICWRMIP , all component loan PIUs coordination meeting.Propose procurement, funding allocation, coordination and implementation.
  - BBWSC : Media and communication RCMU/PCMU/PIUs meeting. Propose: Coordination and synchronisation of communication activities.
  - BBWSC : TA 7189-INO Package C, Coordination and technical flood modelling. Propose : Collaboration with PWRS and JICA.
  - BBWSC : TA 7189-INO, Packages A, B, C, inception meeting. Propose : coordination overlaps and gaps.
  - BBWSC : DSS coordination meeting. Propose : Scope, arrangement and implementation schedule.
  
10. Program in Jakarta from 12 November 2009 up to 13 November 2009
  - BAPPENAS : RCMU packages (loan and TA) coordination meeting. Propose : Roadmap development and synchroization of activities.
  - Frech Economic Mission : Fundingof WTC down stream part (FACEP). Propose : Financial and collaboration.
  - DGWR : Wrap up meeting.

## **E. Project Identification**

11. The project (Phase A: Roadmap Institutional Strengthening) is a component of TA 7189-INO Institutional Strengthening for Integrated Water Resources Management in the 6 Ci's River Basin Territory. The other projects are Phase B1: is Institutional Strengthening for Integrated Water Resources Management in the Ci's River Basin Territory , Phase B2: is Spatial Planning for the 6 Ci's River Basin Territory, Phase B3: is Development of Key Policies and Strategies for WRM, Phase C: Upper Citarum Basin Flood Management and Phase D: Decision Support System for IWRM in Citarum River Basin.

12. The Executing Agency (Counterpart) of Package (Phase) A is BAPPENAS, Directorate of Water Resources and Irrigation. The project is a longterm project of 36 months and has been started on October 2009. The maximum budget for the project is USD 745,000 and the

technical team are of three experts, including the Team Leader (Indonesia), the Institutional Expert (International) and the Capacity Building Expert (Indonesia)

13. TA 7189-INO is a technical assistance from Asian Development Bank to the Government of Indonesia for Integrated Citarum Water Resources Management Investment Program (ICWRMIP). The first project (Project 1) of IWRMIP includes 17 sub-component projects, and Package A is sub-component 1.2. IWRMIP is a longterm project and is guided by Citarum River Basin Roadmap. CRB Roadmap is a longterm strategic plan of intervention and investment design to achieve sustainable integrated water resources mangement in the CRB.

14. The coordination of the project implementation and further planning of CRB roadmap is assigned to the Roadmap Coordination and Management Unit (RCMU) under the chairmanship of BAPPENAS. The RCMU is also tasked the expansion of CRB Roadmap to a 6 Ci's RBT, the combined of three river basins, that are: Citarum, Ciliwung-Cisadane, Cidurian-Ciujung-Cidanau, that has been identified as a natural planning unit.

## **F. Draft of the First Inception Report.**

15. A First Draft Inception Report has been submitted to the ADB and BAPPENAS in October 2009. A review of the feedback from the Client among other the Client Considered that draft Inception Report should include and be more elaborate with regard to consolidate the project approach, methodology, activities, deliverables and work plan directed by the TOR, the result of Contract Negotiations , the original technical proposal from the consultants. The Consultants agrees.

16. The revision of project outputs would also need to be check against with the objectives, expected output and planning of associated project will soon be implemented. These project are IWRMIP Project-1: Sub-components 1.1 (Roadmap Management-RCMU), Sub-component 8.1 (Progrm Management-PCMU), Sub-component 8.2. (Independance Monitoring and Evaluation) and also Sub-component (the 6Ci's)-Packet B (IWRM Institutional Strengthening). This Sub-component have potential overlap with Packet A project.The Consultant agrees.

17. The Draft of Inception Report also lack sufficient findings of available data compiled and produce by previous and ongoing project. These must include review and suggestion concerning with the Roadmap Working Group that need to be established. Furthermore CSOs and CSRs best program award would be best be closly coordinate with BPLHD, which is concentrating efforts on these topics already. The Consultants agrees that activities should be Coordinated.

## **G. Coordination**

18. A series of communication and coordination has been made by the consultants to BAPPENAS and other local institutions with regard to get the required data and information besides, to get approval on the idea that will be mentioned by the consultants in the

inception report. Consultants got many guidances and advices from BAPPENAS about new regulation that should be considered and mentioned in the report.

19. The Consultants to face the representative of ADB in IRM office reporting that the work of Phase A TA 7189-INO (Roadmap Institutional Strengthening) has been started since then dealing with inception phase and prepare the Inception Report. For that the Consultants has to go to the field collecting data and information regarding with the Institution concerned with planning, programming and implementation of the roadmap in Citarum River Basin

20. Coordination also will be made with other Consultants who works on TA 7189-INO that is "The Institutional Strengthening for Integrated Water Resourcesa Management in the 6 Ci's River Basin Territory" ( Phase B1, B2 and B3), and Upper Citrum Flood Management ( Phase C). The Consultants will communicate and coordinate with Subcomponent 1.1 of Road Map Management, Subcomponent 8.1. of Program Management and Subcomponent 8.2. of Independent Monitoring and Evaluation of Project 1 (MFF). Close coordination with RCMU consultant in Jakarta has been made and the Consultants got information regarding with data of the projects in the past (stakeholder identification and analysis) and the relation with the currence project.

## **H. Data Collection**

21. Visits be made by the Consultans to West Java BAPPEDA and also BPLHD to optained data regarding with the Organization Chart and Tupoksi of those institutions besides, the role sharing of them to the Roadmap implementation in Citarum River Basin. Commonly they have no role sharing about the implementation of Roadmap and according to them Roadmap is Central Government project. Even there are no legal basis they attended the workshop and seminar done by Central Government or RCMU regarding with the Roadmap and its mechanism. The Consultants recieves the organization chart and tupoksi of West Java BAPPEDA and and BPLHD.

22. In fact BAPPEDA is local agency and they works for the interest of West Java Province, they provide planning, programming and monitoring for all of the West Java development which be implemented by agencies (Dinas). BAPPEDA also prepare *Musrenbang* West Java Province by collecting data from agencies and review the result of *Musrenbang* Districts. While BPLHD is dealing with environmental condition of West Java Province and they also dealing with CSRs program within the CSRs forum.

23. Consultants also went to PCMU consultant in Bandung for achiving data regarding with BBWSC activities, their organization structure, jobs and their responcibilities on Citarum River Basin. Roadmap planning and programming for the first Trance (MFF) and implementation of the currence projects is also explained by PCMU Consultant. For instance, Rehabilitation of West Tarum Canal due to administration reason so far still be extended. Also Development of Bekasi Syphon is now in the Bidding process. The Consultants recieves the Organization Structure and Key Personel of BBWS Citarum as well as the Tupoksi.



## **I. Project Implementation Issues**

24. The Consultants start to work on the first of October 2009 and directly mobilization of the Team Leader Mr.Sri Hernowo M. The Institutional Expert, Mr Johan Ceelen, due to medical reason he join the project in the second week of December 2009. Mr.Sudar D Atmanto, join the project in early January 2010, since he is the Vice Director of LP3ES (NGO) he could not attends to the project continuesly. The absence of expertise has interupted the preparation of the second draft of Inception Report.

25. The Consultants office space should be provide by BAPPENAS, however the office space is not ready. For the time being the Consultants holding office in the premises of PPA Consultants in Tebet Timur Raya No.57, East Jakarta. On November 2009 BAPPENAS provided office in Jl.Setiabudi Tengah No.6, South Jakarta in the ennext and the Consultants move to those office. On December BAPPENAS arrange the office space in the main building share with the other consultants of RCMU. Phase A consultants of TA 7189-INO has to move to main building, in fact the office is so crowded and noisy and the space is very small. The Consultants moved back to PPA Consultants premises in Jl. Tebet Timur Raya No.57. This movement affect and disturb the Consultants activities.

26. The Consultant should conduct the Fiscal Planning, however the Consultants is not expert in the subject. In addition to the current three TA-Experts, the Consultants proposes an extra position of Fiscal Planning expert, a national expert position of 3 person months. The Fiscal Planning Expert will be task with review, analysis and recommendation regarding with the coupled regional development planning process and budget planning process. He will also provide on the job-training for BAPPEDA staft and support to the District Multi-Stakeholder Roadmap Forum (DMRF) Working Groups on these topics.

## **J. Next Program**

27. Program for next month is first of all will be dominated by preparation of the Draft of the Second Inception Report.The Consultants has to submit to ADB and BAPPENAS as soon as those Inception Report is finished. The Consultants intend to meet the Citarum Stakeholder Roadmap National, Provincial as well as Districts level. For which coordination and communication should be made with other Consultants of TA 7189-INO, Package B (B1. B2. B3) and Package C who has also program to meet the stakeholder of Citarum River Basin.

## **K. Expenditures**

28. During the first Quarter the Consultants purchase office supplies and equipment as presented in the Tabel No.3 bellow. The budget for seminars, conferences, workshops and training will be programmed in the second Quarter. Since budget for studies, surveys and Reports is not yet been programmed.

CODE #	DESCRIPTION	CONTRACT				ALREADY SPEND (USD)	BALANCE (USD)
		# oF UNIT	UNIT COST (USD)	AMOUNT (USD)	TOTAL (USD)		
1200	Equipment	1	5,000	5,000	5,000	4,891	109
1300	Seminars, Conferences, Workshops, Trainings and Feloowships	1	150,000	150,000	150,000	-	150,000
1400	Studies, Surveys and Reports				2,500		2,500
	Baseline surveye	1	2,500	2,500			
	TOTAL (USD)				157,500		152,609